ALUMNI GRANTS PROGRAM

Public Affairs Section of the U.S. Embassy　　　　**Program E-Mail:**
4, Igor Sikorsky St., Kyiv 04112　　　　　　　　**KyivAlumniGrants@state.gov**
Tel.: (044) 521 57 66; 521 51 49　　　　　　　　**Submit application with budget**
Fax: (044) 521 51 55　　　　　　　　　　　　**to this e-mail address**

PROGRAM PURPOSE

The Alumni Grants program is aimed at maintaining contacts with alumni of U.S. Government-funded exchange and training programs and encouraging networking among alumni and their colleagues in fields that promote democratic development, economic reform, and a united Ukraine. Applications for the first round will be accepted until **April 25, 2014** and will be reviewed by a selection committee at the U.S. Embassy.

PROJECT REQUIREMENTS

- Grants can be awarded to Ukrainian registered NGOs (non-profit, non-government organizations) that have USG alumni as members or to individual alumni. U.S. and third-country organizations or individuals are not eligible for grants.
- Alumni and recipients of all U.S. Government-funded exchange and training programs, including ECA, USAID, USDA and FEP, Department of Commerce SABIT trainings, as well as other target groups with an alumni connection are eligible.
- Program dates cannot exceed one year. Costs incurred before the official grant period begins will not be reimbursed.
- The project purpose should be specific. Results should be measurable and realistic. The proposal should explain the benefits of the project after completion of the grant.

GENERAL COMPETITION PROJECT THEMES

Alumni may apply for grants for the following purposes:

- **To conduct projects that support or improve the sense of national unity and tolerance for Ukrainians of all backgrounds.**
- **To conduct projects that support democratic, political and economic reform initiatives in Ukraine, that encourage public participation, discussion and community problem solving;**
- **To initiate a public or community service program;**
- **To provide support for alumni association events or networking opportunities;**
- **To organize training programs or conferences for professional colleagues and/or other alumni;**
- **To request continued funding for existing alumni centers, and minimal start-up costs for alumni associations*;**
- **To organize alumni networking events; and/or link alumni and alumni-organized events to Windows on America;**
- **To develop or create curricula, textbooks, films or related reference or educational materials for a training program or conference.**

* Alumni centers and associations will only be funded in conjunction with a defined project.

ALLOWABLE EXPENSES

The maximum funding available is **$4,000** for individuals and **$24,000** for organizations**.** The program covers costs **directly related to the project activities** and encourages organizations to provide in-kind contributions and/or other donors' funding to the projects.

The following activities may not be funded:

1. Social welfare projects;
2. Office rent and utilities;
3. Ongoing operating costs and capital improvements;
4. Purchase of furniture and office decorations;
5. Purchase of vehicles;
6. Establishing an alumni center or association unless part of a broader project;
7. Projects that contain the appearance of partisanship/support for electoral campaigns;
8. Academic or analytical research (if not part of a larger project);
9. Scholarships;
10. Paying the costs of international participants/guest speakers at events;
11. Medical and psychological research, and clinical studies;
12. Provision of health care services;
13. Projects of a commercial nature;
14. Entertainment costs (receptions, social activities, ceremonies, alcoholic beverages, cocktail parties, guided tours).

APPLICATION INSTRUCTIONS

- Proposals should be written **in Ukrainian and English.**
  Proposals should be written on the application form and submitted in electronic form (e-mail: KyivAlumniGrants@state.gov)
  Applications may be found at: http://ukraine.usembassy.gov/alumni.html
- Proposals should include a project timetable showing project events or milestones.
- Proposals for publication of materials should describe the intended audience, content, and how materials will be distributed.
- Materials published under these grants shall be reviewed and approved by the Embassy prior to dissemination.
- Proposals should explain why a proposed project is important, who will be affected by this project, what difference it makes.

REQUIRED ATTACHMENTS
Please include the following documents with your proposal**:**
- **List of all previous grants including the date, amount, donor and project theme.**
- **Copies of resumes for key personnel/participants.**